



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

3 March 2021

**DIVISION MEMORANDUM**

DM No. 098, s. 2021

**DESIGNATION OF DIVISION FOCAL PERSONS FOR YOUTH FORMATION PROGRAMS**

To: OIC – Assistant Schools Division Superintendents, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Public Elementary and Secondary School Heads, District Youth Formation Coordinators, All Others Concerned

1. The Youth Formation Division (YFD), created by virtue of DepEd Order No. 52, s. 2015, “**New Organizational Structures of the Central, Regional and Schools Division Offices of the Department of Education,**” and Executive Order No. 366, s. 2004, “**Rationalization Program,**” is mandated to provide youth-serving units and organizations with responsive, learner-centered, youth-oriented policies, standards, guidelines, programs and projects to contribute to the holistic development of learners who are values-driven, career-oriented, culturally-rooted and socially responsible citizens.
2. Youth Formation Section, under the School Governance and Operations Division (SGOD), develops and recommends policies, standards and guidelines to schools in the efficient implementation of learner-formation programs such as but not limited to Student Leadership Development, National Greening Program, Learner Inclusion Program and Barkada Kontra Droga Program.
3. In reference to OUA Memorandum 00-1120-0022, s. 2020, “**Designation of Youth for Environment in Schools Organization (YES-O) Coordinator,**” OUA Memorandum 00-1020-0057, s. 2020, “**Transfer of Management and Supervision of Gulayan sa Paaralan Program (GPP)** and OUA Memorandum 00-1020-0128, s. 2020, “**Transfer of Management and Supervision of Barkada Kontra Droga (BKD) Program,**” below is the new list of designated focal persons who shall coordinate youth formation programs of the Division Office through SGOD – Youth Formation Section:

DEPEDQUEZON-TM-SDS-04-009-003



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SCHOOLS DIVISION OF QUEZON PROVINCE

Designation	Name of Personnel	Contact Number
Division Youth Formation Coordinator	Zaldy O. Bueno	0998-958-2760
Student Government Program Coordinator (SSG/SPG)	Leah A. Perez	0925-478-7802
Youth for Environment in Schools Organization Coordinator (YES-O)	Hazel Ann S. Camo	0977-704-4881
Gulayan sa Paaralan Program/ School Inside a Garden Program Coordinator (GPP/SIGA)	Glenda P. Verdan	0966-922-7689
Barkada Kontra Droga Program Coordinator (BKD)	Mark Angelo M. Tiusan	0915-797-5441

4. The above designated focal persons shall take the following responsibilities:
- serve the Division Office and schools for the efficient implementation of youth formation programs;
  - provide technical assistance, capacity building mechanisms and coordinate with teacher-advisers and school-based youth formation program coordinators;
  - design and implement projects, programs and activities for all learners in elementary and secondary levels;
  - monitor and evaluate progress of their youth formation programs;
  - prepare and submit the needed accomplishment reports; and
  - perform other related tasks.
5. Immediate and widest dissemination of this Memorandum is highly desired.

**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

sgod/mamt/03/03/2021

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Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-1020-0057**  
**MEMORANDUM**  
02 October 2020

**For: Regional Directors and BARMM Education Minister  
Schools Division Superintendents  
Regional and Division Youth Formation Coordinators**

**Subject: TRANSFER OF MANAGEMENT AND SUPERVISION  
OF GULAYAN SA PAARALAN PROGRAM (GPP)**

This is to inform your offices that pursuant to the approved Office of the Undersecretary for Administration Memo dated 14 August 2019, titled **“Change in and Movements of Selected Bureau of Learners Support Services Divisions Programs,”** and concerning the alignment of the Gulayan sa Paaralan (GPP) with the goals and objectives of the National Greening Program, the management and supervision of Gulayan sa Paaralan (GPP) from the Bureau of Learner Support Services-School Health Division (BLSS-SHD) is hereby transferred to the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD).

In recognition of DepEd’s core value **“Maka-Kalikasan”** and to strengthen the structure and processes for effective program implementation of the transfer, the following are to be undertaken immediately:

1. Current Program Coordinators shall turn over the necessary documents and other pertinent information to the new assigned coordinators under Youth Formation Division. All other programs and activities relative to GPP shall be handled/implemented by the new assigned managing coordinators after the completion of the turnover of materials.
2. Both SHD and YFD shall continue with the conduct of the activities related to GPP planned under their 2020 work plans. Budgetary requirements are to be looked into and transferred to the new assigned managing division - YFD for inclusion in its activities and plans for 2021.

Immediate dissemination of this Memorandum is directed.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



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**Office of the Undersecretary for Administration (OUA)**

*[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]*

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**OUA MEMO 00-1020-0128**  
**MEMORANDUM**  
07 October 2020

**For: Regional Directors and BARMM Education Minister  
Schools Division Superintendents  
Regional and Division Youth Formation Coordinators**

**Subject: TRANSFER OF MANAGEMENT AND SUPERVISION OF  
BARKADA KONTRA DROGA (BKD) PROGRAM**

In line with OUA Inter-office Memorandum dated August 14, 2019, titled **“Change in and Movements of Selected Bureau of Learners Support Services Divisions Programs,”** the **Barkada Kontra Droga** Program of the Bureau of Learner Support Services-School Health Division (BLSS-SHD) is hereby transferred to the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD).

This is to recognize the mandate of YFD to empower Filipino children and youth who are responsible, hardworking, enterprising, persevering, value-driven, culturally-rooted, equipped with world class skills and imbued with the core values of Maka-Diyos, Maka-Tao, Maka-Bansa at Maka-Kalikasan.

All activities pertaining to BKD is lodged at YFD. However, School Health Division (SHD) shall extend technical assistance in the program implementation.

To facilitate the transfer of program, current Program Coordinators shall turn over the necessary documents and other pertinent information to the new assigned coordinators under YFD. Budgetary requirements are to be looked into and transferred to the new assigned managing division-YFD for inclusion in its activities and plans for 2021.

Immediate dissemination of this Memorandum is directed.

  
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Undersecretary



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**OUA MEMO 00-1120-0022**

**MEMORANDUM**

30 October 2020

For: **Regional Directors and BARMM Minister  
Schools Division Superintendents  
All others concerned**

Subject: **DESIGNATION OF YOUTH FOR ENVIRONMENT IN SCHOOLS  
ORGANIZATION (YES-O) COORDINATOR**

In line with the core value of *pagiging makakalikasan* (being for nature), The Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD) requests all concerned offices to designate a Youth for Environment in Schools Organization (YES-O) coordinator. This initiative aims to strengthen the effective implementation of the mandated programs, projects, and activities (PPAs) of YES-O. Please fill-in the attached designation sheet (Annex A) with the assigned coordinator's details, and submit it on or before 09 November 2020.

Regional coordinators are requested to submit the consolidated list (Annex B) and accomplished designation sheets to **Ms. Gina Rullamas**, Project Development Officer (PDO) II of BLSS-YFD, at [gina.rullamas@deped.gov.ph](mailto:gina.rullamas@deped.gov.ph) on or before November 10, 2020.

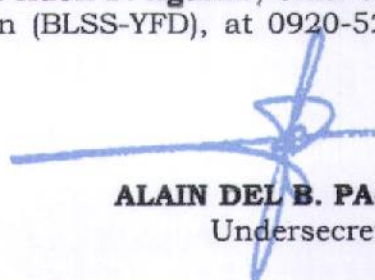
Please note that the following are recommended to be assigned as YES-O coordinators:

- 1) Any one of the division's PDO I; and/or
- 2) Any of the regional office's staff from the Education Support Services Division (ESSD)

The YES-O Coordinators of each region and division are expected to participate in the upcoming consultations and meetings to be set by the BLSS-YFD this November and December 2020.

For questions or concerns, please contact **Mr. Adolf P. Aguilar**, Chief of Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), at 0920-525-9196 or email at [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph).

Thank you.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



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